



**BOYS & GIRLS CLUBS
OF GREATER OXNARD AND
PORT HUENEME**

FAMILY HANDBOOK

**ADMINISTRATION OFFICE
1900 West 5th Street
Oxnard, CA 93030
(805) 815-4959 | BGCOP.org**

BEYOND THE CLUB...

Visit us anytime, wherever you are!



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Revised 1-2024

Boys & Girls Clubs of Greater Oxnard and Port Hueneme Locations

CLUBHOUSES

MARTIN V. SMITH YOUTH CENTER	PORT HUENEME CLUBHOUSE
1900 W. Fifth Street Oxnard, CA 93030 O: 805.815.4959 F: 805.815.4709	590 E. Pleasant Valley Road Port Hueneme, CA 93041 O: 805.248.7172
HARRIET H. SAMUELSSON "THE CLUB" TEEN CENTER	
126 E. 7 th Street Oxnard, CA 93030 O: 805.483.1118 F: 805.483.1108	

SATELITE LOCATIONS

JUVENILE JUSTICE CENTER	SQUIRES HOUSING UNIT
4333 Vineyard Avenue Oxnard, CA 93036 805.981.5565	5243 Squires Drive Oxnard, CA 93033 805.385.7985
REITER FAMILY YOUTH CENTER (NYELAND)	PORT HUENEME TEEN CENTER
3334 Santa Clara Santa Clara Ave. Oxnard, CA 93041 O: 805.846.0131	550 Park Ave Port Hueneme, CA 93041 805.986.6542

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RIO SCHOOL DISTRICT AFTER SCHOOL PROGRAM SITES

RIO LINDO	RIO DEL MAR
213 Snow Avenue O: 805.365.5231	3150 Thames River Drive O: 805.365.5252
RIO PLAZA	RIO REAL
600 Simon Way O: 805.365.5233	1140 Kenny Street O: 805.365.5230
RIO DEL NORTE	RIO ROSALES
2500 Lobelia Drive O: 805.331.4531	2501 Jacinto Drive O: 805.827.7951
RIO DEL VALLE	RIO VISTA
3100 Rose Avenue O: 805.365.5223	3050 Thames River Road O: 805.827.7568
RIO DEL SOL	
3001 N. Ventura Rd. O: 805.307.0080	

OCEAN VIEW SCHOOL DISTRICT AFTER SCHOOL PROGRAM SITES

LAGUNA VISTA	MAR VISTA
5084 Etting Road O: 805.204.6481	2382 Etting Road O: 805.512.5196
TIERRA VISTA	OCEAN VIEW JR HIGH
2001 Sanford Street O: 805.365.5234	4300 Olds Road O: 805.982.0517
HOLLYWOOD BEACH	
4000 Sunset Ln O: 805.986.8720	

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BGCOP CLOSURE DAYS.....

We will not be open during the following days:

New Year's Eve

New Year's Day

Martin Luther King Jr. Day

Fourth of July

Labor Day

Thanksgiving Day

Day after Thanksgiving

Christmas Eve

Christmas Day

The week between Christmas and New years day

We will also close for three days at the end of the summer for staff training. You will be notified in advance about these days and for other additional closures.

CELEBRATION OF HOLIDAYS

The Boys & Girls Club is a non-sectarian organization and does not prescribe to any particular religious beliefs or practices. Holidays are often recognized and celebrated in a carnival fashion with games and activities that reflect the season. Information, rituals, and customs from many different cultures and belief systems are shared and celebrated.

PROGRAM CALENDARS

Program calendars are posted for you to see on a monthly basis. These calendars will give you a description of daily activity options, any fieldtrips being offered and any supplies needed. Each staff member organizing the activities can be contacted for further information, if needed.

HOMEWORK/POWER HOUR

Power Hour will be provided Monday-Thursday during the school year for youth to receive assistance with their homework. While staff members encourage all members to do their best work, we are not able to tutor each child on an individual basis daily. Members attending Power Hour can earn points toward incentives and special activities.

INTERNET & COMPUTER USE

Each BGCOP locations has one or more technology centers for members. Some computers are available for homework and projects while others are geared specifically for programs we offer. We have a wide variety of Digital Arts programs including; Graphic Design, Photo Illustration, Web Design, Music Making and Move Making. All programs culminate in local festivals. We provide the internet for these programs and others on state of the art computers and laptops. Members must first provide a signed "Acceptable Use Agreement" for Technology Coordinators before being allowed to use any BGCOP computer for any reason. This agreement is to be read and signed by the member and the parent or guardian.

FIELD TRIPS & TRANSPORTATION

Permission for your child to attend field trips the youth needs to obtain authorized signature on the permission slip form to attend the field trip. If your child cannot attend a particular field trip, please inform the Unit or Program Director and together we may develop alternative activity that day. Price of field trips will be in addition to weekly Day Camp fees, and should be paid by the day requested.

The transportation to the field trips youth will need to walk, take the bus or ride in a BGCOP van. When traveling in the van, youth are required by law to wear their seat belts at all times and children weighing under 60 pounds are required to use a booster seat.

FOOD & SNACK

We provide afternoon snacks daily. If your child has any dietary restrictions or food allergies, please keep us informed. Sack lunches need to be brought from home during Day Camp and should include an ice pack to avoid spoilage. No glass containers, please or any food that requires heating.

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